

MyCAA Education & Training Plan (ETP)

The University of Texas at El Paso
Professional and Public Programs
101 W. Robinson Ave, Memorial Gym; Rm. 111 El Paso, TX 79968
915-747-7578
<http://www.ppp.utep.edu/>

Student Information:

Student Name: _____

School Issued Student ID: Enter student ID (if applicable)

Program Name: Clinical Medical Assistant Certificate Program with Externship C.14.1

Program Type: Certificate

Program Duration: 6 Months

Scheduled Start Date: _____

Estimated Completion Date: _____

Course Delivery Format Online

Program Overview:

This program prepares students to assist physicians by performing functions related to the clinical aspects of a medical office. Instruction includes preparing patients for examination and treatment, performing routine laboratory procedures, taking and documenting vital signs, performing phlebotomy procedures, assisting in performing EKG tests, assisting with the administration of medications and with minor procedures, educating patients, and other related tasks.

Certification/Licensure Eligibility upon Program Completion:

Students should have or be pursuing a high school diploma or GED. There are no state approval and/or state requirements associated with this program.

There are several National Certification exams that are available to students who successfully complete this program:

- National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) Exam
- American Society of Phlebotomy Technician (ASPT) Phlebotomy Technician (CPT) Exam
- National Healthcareer Association (NHA) Certified Phlebotomy Technician (CPT) Exam
- National Healthcareer Association (NHA) Certified EKG Technician (CET) exam

In addition to facilitating entry-level clinical medical assisting related positions, this course is ideal for students interested in pursuing training in future programs such as Certified Medical Assistant (CMA), Nursing (LPN), or Nursing (RN).

Tuition Cost:

\$3,950

Course Breakdown:

Enter each course or block of study in the table below for which MyCAA financial assistance is being requested. Insert additional rows as needed to accommodate all required coursework.

Course/Program Code	Course/Program Title	Course Credits (if applicable)
UTEP-CM-02	Clinical Medical Assistant Certificate Program with Externship	780 Contact Hours/ 78 CEU's

School Official Certification:

By my signature below, I certify the above information is true, accurate, complete, and being submitted on behalf of the institution named in this document.

Signature/Title of Authorized School Official

Date

School Official Printed First and Last Name

School Official E-mail and Phone Number